Administrative Procedures Manual Series 4000 Safe Schools



## Administrative Procedure 4010

Board Governance Policy Cross Reference: 1, 12, 13

**Administrative Procedures Cross Reference:** 

**Accidents-Students** 

Anaphylaxis and Life Threatening Allergies

Unified Referral and Intake System (URIS)

Hazardous Materials Management

Form Cross Reference:

**Medication Administration Record** 

Request to Administer Medication Form

## Legal/Regulatory Reference:

Manitoba Unified Referral and Intake System (URIS)

The Education Administration Act, section 4(1)(0.1)

The Public Schools Act, section 47.3

The Interlake School Division (ISD) strives to ensure safe, supportive environments for children with special health care needs. The Division acknowledges the fact that certain students may require prescribed medication during the school day in order to function as near to their potential as possible.

The Division also realizes that the administration of prescribed medication by the parent/legal guardian of the child, or by appropriate medical authorities is not always possible at the prescribed time during the school day. In this regard, the Interlake School Division will attend to the administering of prescribed medication provided that, and only if, parent(s) or legal guardian(s) of the pupil meet all the prerequisites as identified in this procedure (see Parents/ Guardians in Section A).

The procedures for accepting, administering, recording and dispensing prescription medication also apply to over the counter medication, regardless of duration or means of administration (see Section D below).