



Preparing Today's Learner for Tomorrow

## Administrative Procedure 3020

### *Acknowledgment of Bereavement*

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#### **Board Governance Policy Cross Reference: 1, 13**

Upon the death of a current employee or a student enrolled in the Interlake School Division, a monetary donation of \$200.00 will be made to a recognized charity or scholarship fund as identified by the family, or a commemorative article will be purchased for a school on behalf of the Division.

In the event of the death of a spouse or a child of an employee, that employee's immediate supervisor or school Principal or designate will send flowers or make a charitable donation on behalf of the Division to a value of \$75.00.

The above will in no way affect any other expression of sympathy that schools or staff may wish to undertake on their own initiative.