Date Adopted: September 6, 2022
Date Reviewed: August 31, 2022, August 30, 2023
Date Amended: April 3, 2023
Administrative Procedures Manual
AP 3240
Student Fees and Fundraising
Page 2 of 3

b) Extra-curricular field trips;
c) Overnight trips for band and athletics. Schools will provide adequate notice to
parents/guardians. Activities will be planned with economy in mind. 
d) Band uniforms, sports uniforms; 
e) Rental of musical instruments – actual cost from provider; and/or
f) Sports teams. A budget and accounting will be made available to parents/guardians
detailing team and program expenses.  
3. Schools will assist students who would be excluded from any of the activities listed above due
to financial hardship. Financial assistance is provided from the Interlake School Division school
budgets to ensure that no student’s educational participation in the above activities is limited
by financial circumstances. Information about financial assistance will be provided through
home/school communication. The Division will review the allocation provided to schools to
cover/defray activities costs to parents on an annual basis.   
4. The Division will not charge fees for transport-eligible students to their designated school. A fee
may be charged for the transportation of non-eligible students.  
5. Principals will ensure that Parent Advisory Councils and/or Student Councils do not charge fees
that would be in violation of this administrative procedure.39 Tm
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Administrativ e P rocedure s Man u al

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Stud en t Fees a n d Fun dr aisin g

Page 3 o f 3

Pr oc edures for Fundraising

1. Th e Prin cip al has the definitive responsibility for all fundraising activity initiated by the school or

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